

**Edith Weston Parish Council
Finance Report - December 2022**

Appendix 4

Edith Weston Parish Council

PAYMENTS & RECEIPTS LIST as at 17/02/23

Voucher Code	Date	Minute	Bank	Description	Supplier	VAT Type	Net	VAT	Total
13 Interest	01/02/2023		Savings	Receipt - Bank interest	HSBC	Z	£ 54.70		£ 54.70
73 Defibrillators	07/02/2023	029/23	Current	Payment - Annual Subscription	Community Heartbeat Trust	S	-£ 135.00	-£ 27.00	-£ 162.00
76 Hall Hire	07/02/2023	029/23	Current	Payment - Village Hall Hire	Edith Weston Village Hall	Z	-£ 14.00		-£ 14.00
77 Hall Hire	07/02/2023	029/23	Current	Payment - Village Hall Hire	Edith Weston Village Hall	Z	-£ 14.00		-£ 14.00
80 Clerks Wages	27/01/2023	014/23	Current	Payment - Payroll	C E Gwilliam	Z	-£ 145.60		-£ 145.60
81 Clerks Wages	30/01/2023	014/23	Current	Payment - Payroll	Sara Glover	Z	-£ 360.03		-£ 360.03
82 Bank Charges	05/02/2023	044/23	Current	Payment - Bank Charges	HSBC	Z	-£ 8.00		-£ 8.00
83 Phone & Broadband	08/02/2023	044/23	Current	Payment - Village Hall Broadband	Zen Internet	S	-£ 18.00	-£ 3.60	-£ 21.60
84 Phone & Broadband	06/02/2023	044/23	Current	Payment - Village Hall Broadband	Zen Internet	S	-£ 18.00	-£ 3.60	-£ 21.60
85 Audit	17/02/2023	044/23	Current	Payment - Governance	LRALC	Z	-£ 220.00		-£ 220.00
86 Continued Professional Development - CPD	17/02/2023	044/23	Current	Payment - Training	LRALC	Z	-£ 45.00		-£ 45.00
							-£ 922.93	-£ 34.20	-£ 957.13

Copies of invoices are available on request from the Edith Weston Parish Clerk. Highlighted transactions approved by the Finance Committee/regular direct debits.

Edith Weston Parish Council Bank Accounts as 17/02/23

Current	£1,050.66
Savings	£66,734.09
Total in Banks	£67,784.75
Cash	£0.00
GRAND TOTAL (Banks and Cash)	£67,784.75

Transfers from savings to current account to note:

07/02/2023	£ 500.00
17/02/2023	£ 750.00

to cover payment on invoices/regular direct debits

Parish Clerk Hours - January/February 2023

24/01/2023	1.0	Emails
27/01/2023	1.5	Emails
30/01/2023	1.0	Preparation for PC meeting
31/01/2023	2.5	Minutes
01/02/2023	1.5	Emails
02/02/2023	3.5	Training
07/02/2023	3.5	Emails/finance
08/02/2023	1.5	Parish Clerks meeting with RCC/emails
10/02/2023	3.0	Finance training/emails
13/02/2023	1.5	Agenda preparation/emails
15/02/2023	1.0	Sorting web domain/emails
17/02/2023	3.0	Agenda/website/finance report
	24.50	Total hours to 17/02/23
	24	Contracted hours
	0.50	Overtime